

正本

檔 號：

保存年限：

國立中興大學 書函

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受文者：農業暨自然資源學院

發文日期：中華民國115年7月17日

發文字號：興教字第1150200518號

速別：普通件

密等及解密條件或保密期限：

附件：如文

主旨：為鼓勵本校教師踴躍開設全英語課程，依規定提供相關補助，敬請依說明於115年9月14日（星期一）前填送申請表（如附件1、2）至雙語教學推動資源中心（下稱本中心），逾期恕無法受理，請查照。

說明：

一、依本校「全英語課程、學制及學程推動補助要點」（如附件3）辦理，擇要說明如下：

（一）補助對象：開設全英語之專業學術英文課程（ESAP）或全英語授課課程（EMI）者。

（二）補助方式：每門課程得擇一提出申請：

1、鐘點獎勵：得以1.5倍計算，惟總超支鐘點數仍受本校授課時數辦法之限制。

2、授課補助或教材補助：教師於當學期符合基本授課時數者，新開課程得申請授課補助，續開課程得申請教材補助。補助金額悉依選課人數級距標準計算（標準請參閱要點第3點第5款第2目規定），選課人數以網路加退選截止次一工作日之人數為準。每位教師至多以2門為限。

（三）課程類型認定：

1、課程應符合要點第2點第4款規定，並依本校「英語

相關課程類型判定基準」(如附件4)辦理審查。

- 2、依教育部規範，全英語授課課程(EMI)係指教學內容、教材、師生互動、學生成果展示與評量皆100%採用英語，且課程目標非以語言學習為目的。學生間互動於特定情況下可使用中文，惟不得超過課程30%，例如分組互相討論時可短暫使用中文，但成果仍須以英文呈現。

(四)品保規範與配合事項：

- 1、課程應以英文授課，並實施由本中心提供之全英語教學回饋問卷。
 - 2、教師須於獲補助當學期起二年內，取得經本中心認可之EMI教學增能課程結訓證明。
 - 3、教師應配合實施觀課機制及參與教學觀課，並填寫全英語授課課程觀課表(如附件5)。
- 二、本補助不得與其他各單位之全英語授課課程補助重複申請，僅得擇一受領。
- 三、請符合資格之教師於115年9月14日前檢附申請表送本中心辦理；若授課教師係由其他單位聘任，請加會該單位，以利鐘點1.5倍計算作業。另請務必於教務資訊系統「維護教學大綱」確認並修正「授課使用語言」為「英文」，並依課程規劃調整「英文/EMI課程」選項(操作手冊詳如附件6，115-1學期截止時間：115年9月12日上午8時)，以利系統勾稽核對。

正本：本校教學研究單位、通識教育中心、語言中心

副本：國際事務處、人事室、課務組

國立中興大學

本案依分層負責規定授權單位主管決行

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國立中興大學全英語授課鐘點獎勵申請表

開課單位		學年期	115 學年度第 1 學期				
課程類別	☐ 大學部課程 ☐ 進階課程 ☐ 研究所課程						
選課號碼	課程組成 (註4)	課程名稱	授課時數	專/兼任	授課教師 簽章	隸屬 單位	備註 (開課單位與教師隸屬單位不一致時，請教師隸屬單位承辦人於本欄蓋章，並請留意授課時數核算)
授課教師 電子信箱							
應檢附資料： ☐ 已檢附教學大綱。 ☐ 已檢附經雙語教學推動資源中心認可之 EMI 教學增能課程結訓證明。							
開課單位 承辦人核章	連絡電話：				開課單位 主管核章		
課務組 審核	網路加退選截止次一工作日之選課人數總計_____人 ☐ 符合講演課程(A) 或 講演含實習(A+B)課程。 ☐ 符合選課人數達課程成班標準之課程。 ☐ 不符合選課人數達課程成班標準之課程。 承辦人：_____ 組 長：_____					教務長：	
BERC 中心 審核結果	☐ 符合 ESAP 或 EMI 課程屬性。 ☐ 取得經認可之 EMI 教學增能課程結訓證明。 ☐ 未取得經認可之 EMI 教學增能課程結訓證明。(※須自本學期起 2 年內取得) ☐ 符合全英語授課，該課程授課鐘點時數以 1.5 倍計算。 ☐ 通過 ☐ 不通過_____						
	承辦人：_____ 主 任：_____						

備註：

1. 本表係依本校「全英語課程、學制及學程推動補助要點」第 3 點第 5 款第 1 目規定，申請開設專業學術英文課程或全英語授課課程之授課鐘點時數，以 1.5 倍計算，但總超支鐘點數仍受本校授課時數辦法之限制。(本項補助與第 3 點第 5 款第 2 目規定，僅可擇一申請)。
2. 申請補助之全英語課程應全程以英語為之，包括教學、教材、評量及課程大綱。
3. 本表獎補助之課程，應配合執行下列事項：
 - (1)課程應以英文授課，並實施由雙語教學推動資源中心提供之全英語教學回饋問卷。
 - (2)授課教師應於獲得獎補助當學期起二年內取得經雙語教學推動資源中心認可之 EMI 教學增能課程結訓證明。
 - (3)授課教師及獲獎補助課程應配合雙語教學推動資源中心安排，實施觀課機制及參與教學觀課等相關事宜。

課程成效評估由雙語教學推動資源中心於每學期辦理。授課教師若有下列情形之一者，依以下規定限制申請獎補助，並列入未來相關申請案之審查參考：

(1)經查未實際以英語授課或未配合實施全英語教學回饋問卷者達兩次以上者，自次學期起一年內不得提出申請。

(2)應於獲獎補助前或自獲獎補助當學期起二年內取得前項增能課程結訓證明，未符合者於取得前不得再申請。

(3)未配合實施觀課機制或參與教學觀課者，自次學期起一年內不得提出申請。

4. 課程組成說明：A：講演、B：實習（**未符合**）、A+B：講演含實習、C：台下指導（**未符合**）。

5. 請於 **115 年 9 月 14 日(星期一)**前交回雙語中心彙整。

NCHU Subsidy for All-English Courses and Degree Programs

【Teaching Hour Incentive】 Application Form

Course Dept.		Semester	1st semester, academic year 115				
Course Category	☐ Undergraduate Courses ☐ Advanced Courses ☐ Graduate-level Courses						
Course No.	Course Composition (note 4)	Course Name	Teaching hours	Full-time/Part-time professors	Instructor's Signature	Affiliated Unit	Note (Please see note 5 below.)
Instructor's Email Address							
Use the pre-submission checklist below to make sure you have all required documents ready to attach to your application. ☐ a completed syllabus. ☐ Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center.							
Reviewed by Dept. Coordinator	Phone :			Approved by Dept. Director			
Curriculum Division	Total number of course enrollments as of the first working day after the online add/drop deadline: _____ students. This application: ☐ Meets the Lectures (A) or Lecture with practice (A+B) courses. ☐ Meets the criteria for selection seat of a standard course. ☐ Does not meet the criteria for selection seat of a standard course. Liaison : Division Chief :					Office of Academic Affairs:	

Bilingual Education Resource Center	☐ Meets the criteria definition for ESAP / EMI courses. ☐ Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center. ※ It's a mandatory step in your application process to submit a Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center within 2 years from this semester. ☐ Meet eligibility criteria for the award, teaching hours will be multiplied by 1.5 times. ☐ Meeting all the requirements ☐ Does not meet all the requirements _____ Liaison : _____ Director : _____	
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※Notes :

1. According to **【National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs】 III.(5)-1**, ESAP courses or EMI courses may be calculated 1.5 times of regular credit hours. However, there is still a limit for extra credit hours according to the regulations for credit hours of the University. **(Applicants can choose to apply for either this subsidy or the subsidy specified in Article III.(5)-2.)**
2. The course applies for subsidy including teaching content, teaching materials, evaluation and presentation of learning outcome in the classroom are in English.
3. Courses receiving subsidies under these Guidelines shall comply with the following requirements:
 - (1) Courses shall be conducted in English and shall implement the all-English teaching feedback questionnaire provided by the Bilingual Education Resource Center.
 - (2) Instructors shall obtain a certificate of completion for an EMI Teaching Enhancement course approved by the Bilingual Education Resource Center within two years from the semester in which the subsidy is granted.
 - (3) Instructors and subsidized courses shall cooperate with arrangements made by the Bilingual Education Resource Center, including participation in classroom observation mechanisms and related teaching observation activities.

The Bilingual Education Resource Center shall conduct course effectiveness evaluations each semester. If any of the following situations apply to an instructor, restrictions on future subsidy applications shall be imposed in accordance with the provisions below, and such records shall be taken into consideration in the review of future applications:

- (1) Instructors found not to have actually conducted instruction in English, or to have failed to cooperate with the implementation of the all-English teaching feedback questionnaire on two or more occasions, shall not be eligible to apply for subsidies for one year starting from the following semester.
- (2) Instructors who fail to obtain the required certificate of completion for the EMI Teaching Enhancement course prior to receiving the subsidy or within two years from the semester in which the subsidy is granted shall not be eligible to apply again until such certificate is obtained.

- (3) Instructors who fail to cooperate with the implementation of the classroom observation mechanism or to participate in teaching observation activities shall not be eligible to apply for subsidies for one year starting from the following semester.
4. Course Composition : A : Lecture 、 B : Practice (**not qualified**) 、 A+B : Lecture with practice 、 C : Off-stage guidance (**not qualified**)
 5. If an instructor offers "Outside Department Course(s)", please note that the calculation of total teaching hours shall be carried out and the application shall be reviewed by the coordinator in instructor's departmental affiliation.
 6. Please submit to the BERC by **Sep. 14(Mon.) 2026**.

國立中興大學全英語授課（☐授課補助或☐教材補助）申請表

開課單位		學年期	115 學年度第 1 學期
課程類別	☐ 大學部課程 ☐ 進階課程 ☐ 研究所課程		
選課號碼	課程組成 (註 4)	課程名稱	學分數
授課教師簽章及分配金額 1. 若為授課群須填所有教師姓名。 2. 當學期教師須符合基本授課時數。 ☐ 是 ☐ 否 授課群。 教師簽章_____人員代碼_____分配金額比例_____ % 教師簽章_____人員代碼_____分配金額比例_____ % 教師簽章_____人員代碼_____分配金額比例_____ %			
授課教師 電子信箱			
應檢附資料： ☐ 已檢附教學大綱。 ☐ 已檢附經雙語教學推動資源中心認可之 EMI 教學增能課程結訓證明。			
開課單位 承辦人核章	連絡電話：	開課單位主管核章	
課務組 審核	網路加退選截止次一工作日之選課人數總計_____人 ☐ 符合講演課程(A) 或 講演含實習(A+B)課程。 ☐ 符合選課人數達課程成班標準之課程。 ☐ 不符合選課人數達課程成班標準之課程。 承辦人：_____組長：_____		
BERC 中心 審核結果	☐ 符合 ESAP 或 EMI 課程屬性。 ☐ 取得經認可之 EMI 教學增能課程結訓證明。 ☐ 未取得經認可之 EMI 教學增能課程結訓證明。(※須自本學期起 2 年內取得) ☐ 符合新開課程得獎勵授課補助。(計：_____元) ☐ 符合續開課程得獎勵教材補助。(計：_____元) ☐ 未符合全英語授課課程獎勵。 承辦人：_____主 任：_____		
教務長：			

備註：

1. 本表係依本校「全英語課程、學制及學程推動補助要點」第 3 點第 5 款第 2 目規定，當學期教師符合基本授課時數，新開課程每門課程得申請授課補助，續開課程每門課程得申請教材補助，每位教師至多以二門為限。(本項補助與第 3 點第 5 款第 1 目規定，僅可擇一申請。)
2. 申請補助之全英語課程應全程以英語為之，包括教學、教材、評量及課程大綱。
3. 本表獎補助之課程，應配合執行下列事項：

(1)課程應以英文授課，並實施由雙語教學推動資源中心提供之全英語教學回饋問卷。

(2)授課教師應於獲得獎補助當學期起二年內取得經雙語教學推動資源中心認可之 EMI 教學增能課程結訓證明。

(3)授課教師及獲獎補助課程應配合雙語教學推動資源中心安排，實施觀課機制及參與教學觀課等相關事宜。

課程成效評估由雙語教學推動資源中心於每學期辦理。授課教師若有下列情形之一者，依以下規定限制申請獎補助，並列入未來相關申請案之審查參考：

(1)經查未實際以英語授課或未配合實施全英語教學回饋問卷者達兩次以上者，自次學期起一年內不得提出申請。

(2)應於獲獎補助前或自獲獎補助當學期起二年內取得前項增能課程結訓證明，未符合者於取得前不得再申請。

(3)未配合實施觀課機制或參與教學觀課者，自次學期起一年內不得提出申請。

4. 課程組成說明：A：講演、B：實習（**未符合**）、A+B：講演含實習、C：台下指導（**未符合**）。

5. 請於 **115 年 9 月 14 日(星期一)**前交回雙語中心彙整。

NCHU Subsidy for All-English Courses and Degree Programs
【Teacher Incentive /Teaching Materials Subsidy】 Application Form

(☐ Teaching subsidy or ☐ Teaching material subsidy)

Course Dept.		Semester	1st semester, academic year 115
Course Category	☐ Undergraduate Courses ☐ Advanced Courses ☐ Graduate-level Courses		
Course No.	Course Composition (note 4)	Course Name	Credit Teacher Incentive Allotment & Signatory(-ies) Requirement: 1. Signature of individual incentive recipient is required when applying as a (co-teaching/shared the credit hours) group. 2. The instructor of the current semester must meet the basic teaching hours requirement.
			☐ Yes ☐ No co-teaching/shared the credit hours ° Teacher's signature _____ Staff Id _____ Incentive Allocation Percentage _____ % Teacher's signature _____ Staff Id _____ Incentive Allocation Percentage _____ %
Instructor's Email Address			
Use the pre-submission checklist below to make sure you have all required documents ready to attach to your application. ☐ a completed syllabus. ☐ Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center.			
Reviewed by Dept. Coordinator	Phone :	Approved by Dept. Director	
Curriculum Division	Total number of course enrollments as of the first working day after the online add/drop deadline: _____ students. ☐ Meets the Lectures (A) or Lecture with practice (A+B) courses. ☐ Meets the criteria for selection seat of a standard class. ☐ Does not meet the criteria for selection seat of a standard class. Liaison : _____ Division Chief : _____		Office of Academic Affairs :
Bilingual Education Resource Center	☐ Meets the criteria definition for ESAP / EMI courses. ☐ Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center. ※ It's a mandatory step in your application process to submit a Certificate of Completion for EMI Teaching Enhancement Course Accredited by the Bilingual Education Resource Center within 2 years from this semester.		

	☐ Eligible for a subsidy for newly opened courses. (NT\$) ☐ Eligible for a subsidy for continued courses and textbooks. (NT\$) ☐ Does not meet all the requirements	
	Liaison : _____ Director : _____	

※Notes :

1. According to **【National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs】 III.(5)-2**, Teachers may receive a teaching subsidy for each of their new courses in the current semester when they fulfill basic teaching hours. If the course will continue to be delivered, teachers may receive a teaching material subsidy for each course. Each teacher shall apply for the subsidy for no more than 2 courses. **(Applicants can choose to apply for either this subsidy or the subsidy specified in Article III.(5)-1.)**
2. All-English Courses: 100% of the delivery of content, teaching materials, and the demonstration and assessment of learning outcomes should be in English.
3. Courses receiving subsidies under these Guidelines shall comply with the following requirements:
 - (1) Courses shall be conducted in English and shall implement the all-English teaching feedback questionnaire provided by the Bilingual Education Resource Center.
 - (2) Instructors shall obtain a certificate of completion for an EMI Teaching Enhancement course approved by the Bilingual Education Resource Center within two years from the semester in which the subsidy is granted.
 - (3) Instructors and subsidized courses shall cooperate with arrangements made by the Bilingual Education Resource Center, including participation in classroom observation mechanisms and related teaching observation activities.

The Bilingual Education Resource Center shall conduct course effectiveness evaluations each semester. If any of the following situations apply to an instructor, restrictions on future subsidy applications shall be imposed in accordance with the provisions below, and such records shall be taken into consideration in the review of future applications:

 - (1) Instructors found not to have actually conducted instruction in English, or to have failed to cooperate with the implementation of the all-English teaching feedback questionnaire on two or more occasions, shall not be eligible to apply for subsidies for one year starting from the following semester.
 - (2) Instructors who fail to obtain the required certificate of completion for the EMI Teaching Enhancement course prior to receiving the subsidy or within two years from the semester in which the subsidy is granted shall not be eligible to apply again until such certificate is obtained.
 - (3) Instructors who fail to cooperate with the implementation of the classroom observation mechanism or to participate in teaching observation activities shall not be eligible to apply for subsidies for one year starting from the following semester.
4. Course Composition : A : Lecture 、 B : Practice (**not qualified**) 、 A+B : Lecture with practice 、 C : Off-stage guidance (**not qualified**)
5. Please submit to the BERC by **Sep. 14(Mon.) 2026**.

國立中興大學全英語課程、學制及學程推動補助要點

100.6.22 第 363 次行政會議訂定
100.10.26 第 365 次行政會議通過(修訂名稱及第 1-3 條)
101.6.13 第 371 次行政會議通過(修訂名稱及第 1-3 條)
103.3.19 第 384 次擴大行政會議修正通過(名稱及全部條文)
107.1.10 第 412 次行政會議修正通過(名稱及全部條文)
109.5.13 第 432 次行政會議修正通過(第 3 點)
109.6.10 第 433 次行政會議修正通過(第 2、3、4 點)
110.9.29 第 443 次擴大行政會議修正通過(第 5、6 點)
111.6.22 第 449 次行政會議修正通過(第 2、3、4、5、6 點)
112.12.20 第 459 次行政會議修正(第 4 點)
114.11.26 第 475 次行政會議修正(第 2-5 點)

一、本校為促進國際化，吸引外國學生來台就學，培養學生具國際觀，鼓勵本校各教學單位推動全英語教學，特訂定「國立中興大學全英語課程、學制及學程推動補助要點」(以下簡稱本要點)。

二、本要點補助對象如下：

- (一)全英語學位學程學制(含學位學程及系所)。
- (二)全英語學分學程。
- (三)配合全英語學程所需英語基礎學科及通識課程。
- (四)全程以英文授課，並符合「國立中興大學英語相關課程類型判定基準」之專業學術英文課程(English for Specific Academic Purposes, 簡稱 ESAP)及全英語授課課程(English as a Medium of Instruction, 簡稱 EMI)。
- (五)經專案小組審查通過之全英語學群。專案小組由國際長、教務長及各院院長組成，國際長為召集人。

三、本要點補助經費由政府補助相關計畫支應為原則，補助方式如下：

(一)新設立之全英語學位學制依會議審查程序：

- 1、第一階段：經院務會議審查通過之全英語學位學制，得支給先期籌備金五萬。
- 2、第二階段：經研發會議與校務會議審查通過之全英語學位學制，得支給後期籌備金八萬。
- 3、第三階段：已報教育部核備，並正式對外招生且已有學生確定入學之全英語學位學制，得申請支給業務費如下表：

學位學制	補助年度	業務費
碩、博士學位學制	第一年	六十萬
	第二年	四十萬
學士學位學制	第一年	六十萬
	第二年	四十萬
	第三年	二十萬
	第四年	十萬

(二)現有學制改辦全英語授課，經院務會議及校課程委員會審查通過，第一年補助二十萬元，第二年補助十萬元。

- (三)全英語學分學程經符合本校「開設跨領域學分學程實施要點」開設後，以及經專案小組審查通過之全英語學群，每一學程及學群每年補助十萬元業務費，以二年為限。
- (四)全英語學分學程及經專案小組審查通過之全英語學群，補助之業務費得用於獎勵授課教師，每學分以七千元為原則，同一教師同一課程以補助一次為限。
- (五)教師開設專業學術英文課程(ESAP)或全英語授課課程(EMI)者，每門課程得擇一申請下列獎補助：

- 1、鐘點獎勵：每門課程當學期授課鐘點得以一・五倍計算，但總超支鐘點數仍受本校授課時數辦法之限制。
- 2、授課補助或教材補助：授課教師於當學期符合基本授課時數，新開課程每門課程得申請授課補助，續開課程每門課程得申請教材補助。前述兩類補助金額悉依選課人數級距標準計算，選課人數以網路加退選截止次一工作日之人數為準。每位教師至多以二門為限。

<u>課程類別</u>	<u>選課人數級距</u>	<u>補助金額</u>
<u>大學部課程</u>	<u>三十人以下</u>	<u>每學分六千元</u>
	<u>三十一人至五十人</u>	<u>每學分七千元</u>
	<u>五十一人以上</u>	<u>每學分八千元</u>
<u>進階課程、 研究所課程</u>	<u>十七人以下</u>	<u>每學分五千元</u>
	<u>十八人以上</u>	<u>每學分六千元</u>

(六)本項補助經費視年度政府補助相關計畫經費分配情形調整之。

四、選課人數未達課程成班標準之課程、台下指導類課程、一般通用英語課程、一般學術英文課程、體育類課程、實驗（習）類課程、在職專班開設之課程及學分費自給自足之課程，均不得提出申請。已獲其他補助之課程，其補助項目不得重複。

五、獲本要點獎補助之課程，應配合執行下列事項：

- (一)課程應以英文授課，並實施由雙語教學推動資源中心提供之全英語教學回饋問卷。
- (二)授課教師應於獲得獎補助當學期起二年內取得經雙語教學推動資源中心認可之EMI教學增能課程結訓證明。
- (三)授課教師及獲獎補助課程應配合雙語教學推動資源中心安排，實施觀課機制及參與教學觀課等相關事宜。

課程成效評估由雙語教學推動資源中心於每學期辦理。授課教師若有下列情形之一者，依以下規定限制申請獎補助，並列入未來相關申請案之審查參考：

- (一)經查未實際以英語授課者或未配合實施全英語教學回饋問卷者達兩次以上者，自次學期起一年內不得提出申請。
- (二)應於獲獎補助前或自獲獎補助當學期起二年內取得前項增能課程結訓證明，未符合者於取得前不得再申請。
- (三)未配合實施觀課機制或參與教學觀課者，自次學期起一年內不得提出申請。

六、本要點經行政會議通過後實施，修正時亦同。

National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs

Enacted in the 363rd Administrative Meeting on Jun. 22nd, 2011
Amended (Articles 1, 2 & 3) in the 365th Administrative Meeting on Oct. 26th, 2011
Amended (Articles 1, 2 & 3) in the 371st Administrative Meeting on Jun. 13th, 2012
Amended (Articles 1-6) in the 384th Administrative Meeting on Mar. 19th, 2014
Amended (Articles 1-5) in the 412th Administrative Meeting on Jan. 10th, 2018
Amended (Article 3) in the 432nd Administrative Meeting on May. 13th, 2020
Amended (Articles 2-4) in the 433rd Administrative Meeting on Jun. 10th, 2020
Amended (Articles 5-6) in the 443rd Administrative Meeting on Sep. 29th, 2021
Amended (Articles 2-6) in the 449th Administrative Meeting on Jun. 22nd, 2022
Amended (Articles 4) in the 459th Administrative Meeting on Dec. 20th, 2023
[Amended \(Articles 2-5\) in the 475th Administrative Meeting on Nov. 26th, 2025](#)

- I . To encourage students from abroad to study in Taiwan, enhance Taiwanese students' knowledge of international affairs, and encourage all teaching units of the University to teach in English, the University establishes "National Chung Hsing University Directions of Subsidy for All-English Courses and Degree Programs" (hereinafter as the "Directions").
- II . Recipients of this subsidy:
1. All-English degree programs
 2. All-English credit programs
 3. Basic courses and general education courses to complement all-English programs
 4. In accordance with [the NCHU Classification Criteria for English-taught Courses](#), qualified courses include English for Specific Academic Purposes ([ESAP](#)) and English as a Medium of Instruction ([EMI](#)), [and all courses shall be carried out entirely in English.](#)
 5. All-English [academic clusters](#) approved by the ad hoc group. The ad hoc group shall be consisted of the president of the Office of International Affairs, the president of the Office of Academic Affairs and deans of all colleges. The convener shall be the president of the Office of International Affairs.
- III . Subsidy regulated by these guidelines shall be mainly from government related subsidy projects. Subsidy application procedures are as follows:
1. New all-English degree programs shall be examined and approved in meetings and follow the procedures below:
 - Stage 1: All-English degree programs approved in meetings of Council of College Affairs may receive NT\$50,000 of early stage funding.
 - Stage 2: All-English degree programs approved in research and development meetings and in university affairs committee meetings may receive NT\$80,000 of late stage funding.

Stage 3: All-English degree programs which have already recruited students, have students registered and approved by the Ministry of Education for reference may apply for fund for general expense:

Degree program	Year of subsidy	Fund for general expense
Master's and doctoral degree program	1 st year	NT\$ 600,000
	2 nd year	NT\$ 400,000
Undergraduate degree program	1 st year	NT\$ 600,000
	2 nd year	NT\$ 400,000
	3 rd year	NT\$ 200,000
	4 th year	NT\$ 100,000

2. Programs adopt all-English teaching and approved by the Council of College Affairs and Curriculum Committee of the University may receive NT\$200,000 the first year and NT\$100,000 the second year.
3. All-English credit programs opened in accordance with "Guidelines of Interdisciplinary Credit Programs" and all-English academic [clusters](#) approved by ad hoc group may receive NT\$100,000 fund for general expense every year for 2 years.
4. Fund for general expense of all-English credit programs and all-English academic [clusters](#) approved by ad hoc group may be used to reward lecturers/ professors. Lecturers/ professors may receive NT\$7,000 per credit but shall only be rewarded once for the same course.
5. [Teachers](#) who offer [English for Specific Academic Purposes \(ESAP\)](#) courses or English as a Medium of Instruction (EMI) courses may apply, for each course, for one of the following [incentives](#) or subsidies:
 - a. [Teaching Hour Incentive:](#)
Teaching hours for [each course](#) in the relevant [semester](#) may be calculated at 1.5 times the regular rate; however, the total number of additional teaching hours shall remain subject to the University's regulations governing teaching hours.
 - b. [Teaching Subsidy or Teaching Material Subsidy:](#)
[Teachers](#) who meet the minimum required teaching hours in [the relevant](#) semester may [apply for a teaching subsidy](#) for newly offered courses, or a [teaching material subsidy](#) for continuing courses.
[The amounts of the above subsidies shall be calculated in accordance with the tiered standards based on student enrollment numbers. Enrollment figures shall be determined based on the number of students enrolled as of the first working day following the end of the online add/drop period.](#)
Each teacher may receive subsidies for no more than two courses.

<u>Course Category</u>	<u>Enrollment Size</u>	<u>Subsidy Amount</u>
<u>Undergraduate Courses</u>	<u>30 students or fewer</u>	<u>NT\$6,000 per credit</u>
	<u>31 to 50 students</u>	<u>NT\$7,000 per credit</u>
	<u>51 students or more</u>	<u>NT\$8,000 per credit</u>
<u>Advanced Courses and Graduate-level Courses</u>	<u>17 students or fewer</u>	<u>NT\$5,000 per credit</u>
	<u>18 students or more</u>	<u>NT\$6,000 per credit</u>

6. Fund for general expense will be adjusted according to the allocation of government related subsidy projects every year.

IV. Does not meets the criteria for selection seat of a standard courses, seminar courses, English for General Purposes courses, physical education courses, experiment courses, internship courses, in-service courses, and self-funding courses that do not reach the standard for the minimum number of student enrolment may not apply to open the course. Courses that have received other subsidies, the subsidized items cannot be repeated.

V. Courses receiving subsidies under these Guidelines shall comply with the following requirements:

1. Courses shall be conducted in English and shall implement the all-English teaching feedback questionnaire provided by the Bilingual Education Resource Center.
2. Instructors shall obtain a certificate of completion for an EMI Teaching Enhancement course approved by the Bilingual Education Resource Center within two years from the semester in which the subsidy is granted.
3. Instructors and subsidized courses shall cooperate with arrangements made by the Bilingual Education Resource Center, including participation in classroom observation mechanisms and related teaching observation activities.

The Bilingual Education Resource Center shall conduct course effectiveness evaluations each semester. If any of the following situations apply to an instructor, restrictions on future subsidy applications shall be imposed in accordance with the provisions below, and such records shall be taken into consideration in the review of future applications:

1. Instructors found not to have actually conducted instruction in English, or to have failed to cooperate with the implementation of the

all-English teaching feedback questionnaire on two or more occasions, shall not be eligible to apply for subsidies for one year starting from the following semester.

2. Instructors who fail to obtain the required certificate of completion for the EMI Teaching Enhancement course prior to receiving the subsidy or within two years from the semester in which the subsidy is granted shall not be eligible to apply again until such certificate is obtained.
3. Instructors who fail to cooperate with the implementation of the classroom observation mechanism or to participate in teaching observation activities shall not be eligible to apply for subsidies for one year starting from the following semester.

VI. These guidelines and any amendments hereto shall be approved in administrative meeting before taking effect.

國立中興大學英語相關課程類型判定基準

111.04.18 110 學年度第 2 學期第 1 次英文教學規劃委員會會議通過

一、為規範本校英語授課相關課程類別或屬性之判定，特訂定本基準。

二、本校英語相關課程類型之判定基準：

1. 一般通用英語課程 (English for General Purposes, 簡稱 EGP)：授課語言中、英文比例不限。其課程目標、核心能力、教學暨評量方法聚焦於語言學習，並未扣合特定專業領域科目之學習。
2. 一般學術英文課程 (English for General Academic Purposes, 簡稱 EGAP)：授課語言中、英文比例不限。其課程目標、核心能力、教學暨評量方法聚焦於如何運用英語作為一般學術上接收或表達的技能，學習成效與普遍提升課程學習有關。
3. 專業學術英文課程 (English for Specific Academic Purposes, 簡稱 ESAP)：授課語言中、英文比例不限。其課程目標、核心能力、教學暨評量方法聚焦於特定專業領域學習所需之英語能力訓練，學習成效與提升相關全英語專業課程學習有關。
4. 全英語授課課程 (English as a Medium of Instruction, 簡稱 EMI)：英語在此作為專業課程之媒介而非學習目的，學習成效與專業能力相關。授課語言、師生間互動皆須為 100% 全英文，課程內容的傳遞、學生和教師之間的互動、學習材料以及學習成果的展示和評量（例如：口頭報告、作業或測驗）都應 100% 使用英語。在特定情況下學生間之互動可使用中文，例如於分組討論時得短暫使用中文以利創意發想與腦力激盪。但學生仍需以英文提出其討論成果，且當學生的英文能力有所提升或選擇更多 EMI 課程時，應鼓勵學生在課堂討論時更常使用英文。同時，學生應該用英語介紹他們的討論結果，學生在課堂使用其他語言的方式與情況應予限定，學生在分組時之互動可使用其他語言，以利彼此間的理解與創意發想，教師應確保至少 70% 班級溝通是以英文進行。

三、教學模式暨課程範例詳如附件。

四、本判定基準經本校英文教學規劃委員會審議通過後，自公布日實施；修正時亦同。

國立中興大學英語相關課程教學模式暨課程範例

	一般通用 英語課程	一般學術 英文課程	專業學術 英文課程	全英語授課 課程
英文名稱	English for General Purposes	English for General Academic Purposes	English for Specific Academic Purposes	English as a Medium of Instruction
授課語言	中/英不拘	中/英不拘	中/英不拘	英 (師生間溝通為 100% 全英語)
教學媒材	中/英不拘	中/英不拘	中/英不拘	全英文
課程目標	語言訓練課程， 聚焦於一般情境 之英語溝通	語言訓練課程， 聚焦於一般學術 之英語溝通	語言訓練課程， 聚焦於 專業領域英文	專業學科知識 之傳授
課程範例	大學英文 英語會話 文法與寫作	學術字彙 閱讀英文 簡報製作	農業英文 工程英文 生技英文	農業概論 靜力學 生物化學
本校定位與目 標	普及提升學生之 一般英語能力	提升學生整體學 術英語能力， 無綁定特定學科	協助學生順利銜 接 EMI 課程	藉由英語作為學 習媒介，讓學生 能用英文溝通、 表達專業能力， 最終目標為培育 雙語人才

National Chung Hsing University Classification Criteria for English-taught Courses

Enacted in the English Department Curriculum Committee Meeting on Apr. 18th, 2022

- I . The purpose of this classification criteria is to standardize definitions for intramural English-taught Courses.
- II . Classification criteria for English-taught Courses :
 1. English for General Purposes (EGP) : In EGP classrooms, instructions and activities are allowed to take place alternatively in dual language (Mandarin and English). The aim of an EGP course is to provide a general understanding of major English language skills that everyone uses in a variety of daily situations. Learning outcomes and course assessments align with the aim of the course. There is not a direct correspondence between an EGP class and one/certain academic discipline(s).
 2. English for General Academic Purposes (EGAP) : In EGAP classrooms, instructions and activities are allowed to take place alternatively in dual language (Mandarin and English). The aim of an EGAP course is to expose students to common academic skills and practices in order to undertake study(research). Learning outcomes and course assessments align with the aim of the course. An EGAP course is involved in the improvement of core academic language skills used in a higher education setting.
 3. English for Specific Academic Purposes (ESAP) : In ESAP classrooms, instructions and activities are allowed to take place alternatively in dual language (Mandarin and English). The course constitutes a general introduction to terminology, topics and contexts that are relevant to one/certain academic discipline(s). Learning outcomes and course assessments align with the aim of the course. An ESAP course is to prepare students with sufficient skills, knowledge to meet eligibility requirements for an English as a Medium of Instruction (EMI) course.
 4. English as a Medium of Instruction (EMI) : For EMI courses, 100% of the delivery of content, teacher-student interaction, the learning materials, and the demonstration and assessment of learning outcomes (such as oral presentations, assignments, or tests) should be in English. IN certain circumstances, students may interact with each other in Mandarin, for example, during group discussions where Mandarin may be used briefly to facilitate creative thinking and brainstorming. However, students are still expected to present their discussions in English, and should be encouraged to use English more often in classroom discussions as their English proficiency improves or as they choose to take more EMI courses. Meanwhile, students should also present their discussions in English. The use of other languages in the classroom should be limited, and student interaction in small groups may be in other languages to facilitate mutual understanding and creative thinking, and teachers should ensure that at least 70% of classroom communication is in English.
- III . An Examples of Different Course Types and Format Explained is attached.
- IV . The Classification criteria is adopted by the English Department Curriculum Committee, as shall take effect from the date of promulgation; the same shall apply to any amendment thereto.

National Chung Hsing University

Examples of Different Course Types and Format Explained

Category	English for General Purposes	English for General Academic Purposes	English for Specific Academic Purposes	English as a Medium of Instruction
Language of instruction	Mandarin/English	Mandarin/English	Mandarin/English	100% of the delivery of content, teacher-student interaction should be in English
Instructional Materials	Mandarin/English	Mandarin/English	Mandarin/English	entirely in English
Course Objectives	language acquisition course focused on daily use	language acquisition course focused on developing core academic language skills	language acquisition course designed to meet specified needs related to particular disciplines	course offered specialized academic content exclusively in English
Examples	College English English Conversation Grammar & Writing	Academic Vocabulary English for Reading Visual Presentations	English for Agriculture English for General Engineering English for Biotechnology	Intro to Agriculture Statics Biochemistry
Mission and Goals	Generally enhancing basic language skills	Improving overall (rather than specific disciplines) core academic language skills	A pathway course to help prepare students to with enough qualifications for entering EMI courses	To equip students with skills they need. A path to bilingual talent cultivation.

全英語授課課程觀課指引與回饋撰寫建議

【一】課程定義與說明

【EMI】 English as Medium of Instruction	1. 在 EMI 課程中，英語是教學的【媒介】而不是【學習目標】。授課語言、師生間互動、課程內容的傳遞、教材以及評量應 100%使用英語（國際通用語言之一）。 2. 在（例如分組討論等）一些情況下修課學生彼此可使用慣用語言（例如：中文、台語、客語、印尼語、法語...）進行互動，以利創意發想或達成共識，後續再以英語進行課堂發表或報告。 3. 理想上，運用 EMI 教學法進行的專業科目課程應儘可能鼓勵學生以英語（國際通用語言）為【媒介】練習在專業領域所需的溝通表達（說、寫）能力。
【ESAP】 English for Specific Academic Purposes	專業學術英文：語言訓練課程的一種。課堂上使用英文的比例不限。其課程目標、核心能力、教學暨評量方法聚焦於特定專業領域學習所需之英語能力訓練，學習成效與提升相關 EMI 之學習成效有關。

【二】觀課指引說明

● 觀課當下建議關注重點：

1. 語言使用比例：教師與學生在講述、互動中是否有效使用英語？是否鼓勵學生英語表達？
2. 教學設計與引導：教學活動與學習目標是否對應？時間控制是否合理？活動是否有符合目的？
3. 學生參與與互動：學生是否有發言、提問、討論或報告的機會？參與狀況活躍與否？
4. 課室氛圍與文化多元性：是否鼓勵學生嘗試？是否尊重多元語言文化？
5. 整體教學表現：教師是否回應學生、調整策略，並提供有效學習支持？

全英語授課課程觀課指引與回饋撰寫建議

【二】觀課回饋撰寫建議

撰寫原則：

- 目標性：著重教學提升，提供具體觀察事例並使用中性語氣闡述。
- 具體性：避免過於籠統，例如：「建議增加互動」可改為「可在簡報段落後安排 1-2 個總整問題請學生回答」。
- 務實性：根據課程性質與學生程度提出可行調整方法。
- 正向性：先說明優點，再補充改進建議。

國立中興大學：

全英語授課課程觀課表

【一】基本資料

學年期：_____學年度_____學期

課程類型：☐EMI 全英語授課課程 ☐ESAP 專業學術英文課程

課程名稱：

授課教師：

上課時間：

地點：

觀課者姓名：

觀課者身分：☐同儕 ☐諮詢委員 ☐其他_____

【二】教學觀察項目（請勾選並可於備註欄補充）

請依據觀察情形給予評分：

4=表現優良、3=符合教學目標、2=需改進、1=明顯不足、N/A=無觀察依據

面向	評估項目	1	2	3	4	N/A	備註
教學設計	教師明確說明課程目標並設計對應活動。	☐	☐	☐	☐	☐	
教學組織	教學結構有條理，時間安排合理。	☐	☐	☐	☐	☐	
教材運用	教師有效使用教材與輔助工具（簡報、多媒體、板書等）。	☐	☐	☐	☐	☐	
語言適切性	語言使用符合學生程度，並鼓勵英語表達。	☐	☐	☐	☐	☐	
學生參與	鼓勵學生參與提問、討論或任務活動。	☐	☐	☐	☐	☐	
教師回應	教師能適時回應學生表達與問題，並提供適切引導。	☐	☐	☐	☐	☐	
課室氛圍	教室互動自然，營造尊重、多元、開放的環境。	☐	☐	☐	☐	☐	

【三】教學活動與語言使用比例（請觀察一堂課 50 分鐘內的情形）

教學活動	時間分配比例（%）	使用英文比例（勾選）
教師講述		☐ 0 - 25% ☐ 25 - 50% ☐ 50 - 70% ☐ >70%
師生互動		☐ 0 - 25% ☐ 25 - 50% ☐ 50 - 70% ☐ >70%
學生互動		☐ 0 - 25% ☐ 25 - 50% ☐ 50 - 70% ☐ >70%
其他		☐ 0 - 25% ☐ 25 - 50% ☐ 50 - 70% ☐ >70%
總計	100%	

【四】整體觀課回饋

1. 教學亮點與優勢：

2. 可精進之處（請提出具體建議）：

3. 其他觀察與建議：

All-English Courses Classroom Observation Guidelines and Feedback Recommendations

【Section 1】 Guidelines for Classroom Observation

These guidelines are intended for observers of EMI (English as a Medium of Instruction) and ESAP (English for Specific Academic Purposes) courses. They aim to provide a structured framework for classroom observation and offer professional guidance for giving constructive feedback.

- Recommended focuses during observation :

1. **Percentage of English used in class:** Do the instructor and students effectively use English in lectures and interactions? Does the instructor encourage students to express themselves in English?
2. **Instructional Design and Appropriateness:** Do teaching activities align with learning objectives? Is the use of time managed effectively? Do activities serve their intended purpose?
3. **Student Participation and Interaction:** Do students have opportunities to express their ideas, ask questions, engage in discussions, or give presentations? To what extent do students participate actively?
4. **Classroom Climate and Cultural Diversity:** Does the instructor encourage students to take initiative and explore new ideas? Is respect for linguistic and cultural diversity fostered in the classroom?
5. **Overall Teaching Performance:** Does the instructor respond to students' needs, adapt instructional strategies, and provide effective support for learning?

【Section 2】 Suggestions for Writing Observation Feedback

Key Points for Writing :

- Goal-setting: Focus on teaching improvement by providing concrete observations, and describe them objectively.
- Specific: Avoid overly general comments. For example, instead of “Increase interaction,” suggest “Consider adding 1–2 summary questions after a presentation slide to engage students.”
- Practical: Recommend possible adjustments that take into account the course content and students' proficiency levels.
- Positive: Begin by highlighting strengths, then offer constructive suggestions for improvement.

National Chung Hsing University

|All-English Courses Classroom Observation Form

【Section 1】 Basic Information

Semester :

Course Type : ☐ EMI course ☐ ESAP course

Course Title :

Instructor :

Class Time :

Place :

Observer's Name :

Observer's Role : ☐ Peer ☐ Advisory Committee Member ☐ Others:

【Section 2】 Evaluation Items(Please check the appropriate box and provide additional notes if needed)

Rating scale :

4=Excellent 、 3=Proficient 、 2=Needs improvement 、 1=Clearly insufficient performance 、 N/A=Not applicable / no observation evidence

Dimension	Evaluation Item	1	2	3	4	N/A	Notes
Instructional Design	The instructor clearly communicates the course objectives and designs activities aligned with them.	☐	☐	☐	☐	☐	
Lesson Organization	The lesson is well-organized, and time is allocated appropriately.	☐	☐	☐	☐	☐	
Use of Materials	The instructor effectively uses materials and tools (slides, multimedia, board, etc.).	☐	☐	☐	☐	☐	
Language Appropriateness	Language is used appropriately for students' proficiency levels and encourages active English communication.	☐	☐	☐	☐	☐	
Student Participation	Students are encouraged to ask questions, engage in discussions, or participate in learning tasks.	☐	☐	☐	☐	☐	

Dimension	Evaluation Item	1	2	3	4	N/A	Notes
Instructor's Response	The instructor responds promptly and appropriately to student input and questions, offering guidance as needed.	☐	☐	☐	☐	☐	
Classroom Climate	The classroom interactions are natural, fostering a respectful, inclusive, and open learning environment.	☐	☐	☐	☐	☐	

【Section 3】Teaching Activities and Language Use Percentage(Observe a single 50-minute class period)

Teaching Activity	Time Allocation Percentage (%)	Percentage of English Use (please tick)
Instructor's Lecture		☐ 0–25% ☐ 25–50% ☐ 50–70% ☐ >70%
Teacher–Student Interaction		☐ 0–25% ☐ 25–50% ☐ 50–70% ☐ >70%
Student–Student Interaction		☐ 0–25% ☐ 25–50% ☐ 50–70% ☐ >70%
Others		☐ 0–25% ☐ 25–50% ☐ 50–70% ☐ >70%
總計 Total	100%	

【Section 4】Overall Observation Feedback

1. Teaching Highlights and Strengths :

2. Areas for Improvement (please provide specific suggestions) :

3. Other Observations and Recommendations :

- 進入教務資訊系統，在課程管理中的「我的開課資料」，選擇要更改「授課使用語言」課程的「課程大綱」。

(※截止時間：當學期學士班網路加退選截止時間，約開學第一週星期六早上 8 時)

國立中興大學 教務資訊系統 Academic Affairs System

使用者設定 (000) 您好

我的開課資料

學年期：1112 查詢

教師姓名： 隸屬單位：食品安全研究所

excel開啟後空白解決方式

選課代碼	課程名稱	開課人數	選課人數	候補人數	上課教室 (容量)	上課時間	開課單位	選課系所	課程大綱	點名冊	記分冊	課程權限	通知
2071	食品原料學	60	0	0	FB103(60)	1234	U43食生系	U43食生系	1	2	3	4	5
2241	食品化學	60	0	0	FB102(60)	4234	U43食生系	U43食生系	1	2	3	4	5
3055	食品儀器分析	60	0	0	FB102(60)	234	U43食生系	U43食生系	1	2	3	4	5
6862	食品安全管制系統 (HACCP)	25	0	0	FS509(40)	156	G50食安碩	G50食安碩	1	2	3	4	5
6888	高等微生物學	25	0	0	FS509(40)	178	G50食安碩	G50食安碩	1	2	3	4	5
6914	專題討論(一)	25	0	0	FS509(40)	434	G50食安碩	G50食安碩	1	2	3	4	5

- 選擇「維護教學大綱」，跳出提示畫面「中/英文授課課程須提供全英文課綱、教材與評量方式，授課語言可採中/英文，開學第一週結束前仍可至系統更改成英語授課」。

國立中興大學 教務資訊系統 Academic Affairs System

使用者設定 (000) 您好

國立中興大學教學大綱

維護教學大綱 使用手冊 列印 英文 回上頁

課程名稱	(中) 食品原料學(2071) (Eng.) Food Materials			
開課單位	食生系			
課程類別	選修	學分	3	授課教師
選課單位	食生系 / 學士班	授課使用語言	中文 英文/EMI	開課學期
課程描述				
先修課程名稱				
課程與核心能力關聯配比(%)			課程目標之教學方法與評量方法	
課程目標	核心能力	配比(%)	教學方法	評量方法
授課內容(單元名稱與內容、習作/每週授課、考試進度-共18週)				
週次	授課內容			
第1週				
第2週				
第3週				
第4週				

國立中興大學教學大綱 教學大綱複製 回上頁

課程名稱	(中) 食品原料學(2071) (Eng.) Food Materials
開課單位	食生系

中/英文授課課程須提供全英文課綱、教材與評量方式，授課語言可採中/英文，開學第一週結束前仍可至系統更改成英語授課。
 Courses using "Chinese/English" as teaching language must ensure that course outline, teaching materials and assessment methods should be in English. The teaching language can be changed to "English" in the course management system before the end of the first week of semester.

OK

核心能力	配比(%)	教學方法	評量方法
		☐ 專題探討/製作 ☐ 網路/遠距教學 ☐ 參訪 ☐ 習作 ☐ 討論	☐ 書面報告 ☐ 出席狀況 ☐ 口頭報告 ☐ 作業 ☐ 作品

3. 將「授課使用語言」下拉由「中文」更改成「英文」。

國立中興大學
National Chung Hsing University

教務資訊系統
Academic Affairs System

使用者設定 ▲

(000) 您好

- E-mail信箱查詢
- 修改密碼
- 最新公告
- 教務分析系統
- 登出

課程管理 ▲

- 課程查詢
- 我的開課資料
- 一週課表
- 歷年授課評分查詢
- 課程輔導時間(Office Hours)維護
- 歷年授課資料查閱

★ 成績管理 ▼

📅 請假排課 ▼

⚠ 預警系統 ▼

👤 導生系統 ▼

📝 教學意見調查 ▼

👩 TA服務調查 ▼

國立中興大學教學大綱 教學大綱複製 回上頁

課程名稱	(中) 食品原料學(2071)				
	(Eng.) Food Materials				
開課單位	食生系				
課程類別	選修	學分	3	4	授課教師
選課單位	食生系	授課使用語言	中文 中文 英文 日文 中/英文	英文/EMI	開課學期
					1112
課程簡述					
先修課程名稱					
課程目標					

課程與核心能力關聯配比(%)		課程目標之教學方法與評量方法	
核心能力	配比(%)	教學方法	評量方法
		☐ 專題探討/製作 ☐ 網路/遠距教學	☐ 書面報告 ☐ 出席狀況

4. 請確認是否為「EMI」課程。

※EMI 課程定義：內容教學、學術/教學教材、學習成效之評量與展現、課堂師生間互動皆 100%採用英語，學生間溝通得用中文進行，但不超過課程的 30%。

The screenshot shows the 'National Chung Hsing University Academic Affairs System' interface. On the left is a sidebar with navigation options like '使用者設定', '課程管理', '成績管理', etc. The main area displays course details for '(中) 食品原料學(2071) (Eng.) Food Materials'. A modal dialog box is overlaid on the right, titled '請確認是否為EMI課程?' (Please confirm if it is an EMI course?). The dialog contains the EMI definition and two buttons: '是' (Yes) and '否' (No). Below the dialog, there are checkboxes for various teaching methods: '專題探討/製作', '網路/遠距教學', '書面報告', and '出席狀況'.

5. 按下方的「儲存教學大綱」的按鈕，即完成變更「授課使用語言」。

This screenshot shows the same system interface but at a more detailed course management page. It includes fields for '授課內容(單元名稱與內容、習作/每週授課、考試進度-共18週)', '學習評量方式', '教科書&參考書目(書名、作者、書局、代理商、說明)', '課程教材(教師個人網址請列在本校內之網址)', and '課程輔導時間'. At the bottom left, a red box highlights the '儲存教學大綱' (Save Course Syllabus) button. A yellow box with the number '6' is also present near the sidebar.